

Date: \_\_\_\_\_

Semester & Year: \_\_\_\_\_

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For many students with disabilities, copies of notes were likely provided to them throughout their high school years as part of their accommodation plan. In college, this isn't always an appropriate accommodation. Pierce's Academic Accommodation Center works with students requesting note-taking assistance to determine which resource(s) will work best for them. This accommodation gives them access to one or more of the following resources: audio recording lectures, adaptive tech, and or a volunteer note-taker. The student has been informed of each of these resources during their initial intake meeting with an AAC Counselor.

Students agree that they will not copy or release any audio recordings, transcripts, and/or any notes recorded in the classroom (online or in-person). Nor will they otherwise hinder the ability to the instructor to obtain copyright on class material that may have been recorded.

The student will use the recorded information solely for their own educational needs.

The professor has the right to ask the student to erase/destroy all recordings at the end of the semester.

The students' recording privileges can and will be terminated if they fail to follow the audio recording guidelines. The student has read and agreed to the audio recording guidelines when they sign the [Test Taking Contract](#) each year.

Smartpens: Smartpens are ink pens with built in audio recorders that allow students to write less and listen more. These pens give students the freedom to focus on listening, instead of writing every word down. When using a Smartpen, students may only write down a few main ideas from lecture. The play back feature of the pen allows users to listen to audio from lecture with a single tap of the pen. A staff member will provide Smartpen training to students as often as needed.

Digital Recorders: Digital recorders are still a great option, without having to buy additional technology. Many smartphones, tablets, and laptops come standard with recorders. Students are expected to inform instructors which technology they are using to -- agiolto -- ahe ahe