

# Calculating Your Grade Point Average

## Step 1

List courses taken for letter grades, record the letter grades you received, and the course units. **Do not** list courses recorded as Credit/No Credit, Incomplete, or Withdrawal.

## Step 2

For each course, multiply the units by the grade points (A = 4 pts; B = 3 pts; C = 2 pts; D = 1 pts; F = 0 pts). This will give you the total grade points for each course.

## Step 3

Add the total number of units you have taken.

## Step 4

Add the total grade points.

## Step

5 Divide your total grade points by the total units.

### Example:

Class	Units	Grades	Grade Points (GP)
English 28	3	A	12
Math 125	5	C	10
Kin 350	1	A	4
Coun 40	3	B	9
Psych 1	3	B	9
<b>Total</b>	<b>15 Units</b>		<b>44 GP</b>

If you divide 44 GP by 15 units your GPA will be **2.93**.

**CAUTION:** In the computation, do not mix quarter units with semester units. First, convert to either semester or quarter units.

Quarter units = 1.5 times semester units

Semester units = Quarter units divided by 1.5

Online GPA Calculator: <https://foothill.edu/counseling/gpacalc.html>