

# First Monday Report

Focus on Accreditation:  
Curriculum, Scheduling,  
Enrollment Management  
Programs and Services

Issue 11, December 3, 2012

## The Scheduling Advisement Committee and the Enrollment Management Committee

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Many have asked about the relationship between the Scheduling Advisement Committee and the Enrollment Management Committee. In the paragraphs that follow, I will provide you with a definition and organizational placement and functional work of each of these committees.

The Scheduling Advisement Committee (SAC) was formed in 2011 by the Pierce College Academic Senate. This committee was established to provide recommendations to the vice president of academic affairs on matters related to the scheduling of classes, which can include looking at enrollment trends, schedule allocation, department scheduling patterns, and transfer and completion rates.

The Enrollment Management Committee (EMC) was established in 2012, as a subcommittee of the Pierce College Council. This shared governance committee is responsible for the development of policies and procedures that consider institutional factors which promote student access,

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# Accreditation Standard I «

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strategies , and achieve stated student learning outcomes. The provisions of this standard are broadly applicable to all instructional activities offered in the name of the institution.

**Standard IIB** , which focuses on student support services, expects the institution recruits and admits diverse students who are able to benefit from its programs, consistent with its mission . Student support services address the identified needs of students and enhance a supportive learning environment . The entire student pathway through the institutional experience is characterized by a concern for student access, progress, learning, and success . The institution systematically assesses student support services using student learning outcomes, faculty and staff input, and other appropriate measures in order to improve the effectiveness of these services.

**Standard IIC** , which focuses on library and learning support services, expects the library and other learning support services for students are sufficient to support the L Q V W L W X W L R Q ¶ V L Q V W U X F W L R Q D Oct 8, R J aesthetic, and cultural activities in whatever format and wherever they are offered. Such services include library services and collections, tutoring, learning centers, computer laboratories, and learning technology development and training. The institution provides access and training to students so that library and other learning support services may be used effectively and efficiently. The institution systematically assesses these services using student learning outcomes, faculty input, and other appropriate measures in order to improve the effectiveness of the services.

As we near the end of the fall 2012 semester, we should consider each of these standards individually, but also as an integrated whole. Each of us should ask ourselves what we know about the highlighted concepts, and be ready to ask a UHVLGHQW H[SHUW DERXW ZKDW ZH GRQ WXUQ D VWXGHQW¶V OLIH DURXQG



## The Basics of Accreditation

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1. It takes about 90 minutes to complete, but you may log in and out; your place in the course is held so you are not required to begin again each time you login.
2. In addition to the text, there is a voiceover that gives you more information that is written on the slide. You will need headphones or speakers to listen to the audio portion.
3. There are six quiz question opportunities placed throughout the training. These are in addition to the final quiz you must pass to get your certificate.
4. You must complete a 15 question quiz at the end of the course. In order to get your certificate of completion, you must correctly answer 14 of the 15 questions.